



The Sovereign - Buckhead
3344 Peachtree Road NE, Suite 1050
Atlanta, Georgia 30326

ACCELERATING BUSINESS PERFORMANCE™

Hotel Accommodations

Hotel accommodations are not included in the price of registration, however, ADI has secured a highly competitive rate with a four star hotel nearby, in the heart of Buckhead, GA. Please be advised, if you register for any of our seminars, a guaranteed hotel reservation will be made for you in your name. In the event you do not plan to stay at the hotel, you must notify Sandy Stewart at sstewart@aubreydaniels.com at least 3 days prior to your scheduled date of arrival. In the event you cancel directly with the hotel, you must email your cancellation number to Sandy Stewart at sstewart@aubreydaniels.com otherwise you will be responsible for any “no show” charges billed to ADI from the hotel. Please understand that this is the policy of the hotel and we are committed to securing the most competitive pricing for our clients and therefore must follow the hotel's policy.

Seminar Cancellation/Rescheduling Policy

If you find you are unable to attend an event for which you have registered, we invite you to send a substitute person in your place. (If this is possible, we ask that you arrange to give your welcome package and pre-work materials to that person.) If you need to reschedule yourself for a different date, we will do so at no fee for your first reschedule. If you find you need to reschedule two or more times for the same event, there is a \$100 rescheduling fee for each reschedule. While we appreciate your attendance at any time, if you're not able to attend or send a substitute within a year of the originally scheduled seminar, you will forfeit the registration fee.

If you cancel more than 14 days prior to the scheduled event, ADI will refund your registration fee (less the retail and shipping costs of any seminar materials sent to you). If you cancel 14 or fewer days prior to the scheduled event, your registration fee will not be refunded. In those cases, your registration fee will be reserved to be applied to any available ADI seminar you wish to attend within the next year. Should fees increase during the year, you will not be billed for the increase.

In the unfortunate event of an ADI cancellation, ADI will work with you to reschedule your attendance in the same seminar at a later date or will FULLY refund your registration fee (at your discretion).

ADI cannot be responsible for any non-refundable travel expenses incurred by event participants as a result of your registration, attendance at, or cancellation of an ADI seminar. If you can, wait until 3 weeks prior to the seminar before making any airline or other non-refundable travel reservations.

Shipping Classroom Materials after the Session

ADI will gladly ship your classroom materials back to your office or home at the conclusion of the session via UPS with a \$7.50 per box fee plus shipping charges. We Accept VISA, MasterCard and American Express.